

Job Interview Competition

Student Instructions

Procedures:

- You will be evaluated on the below listed competencies. Be very familiar with them, and develop them in your presentation.
- You may use notes, but only those created during your preparation time.
- You will have 10 minutes to prepare and 10 minutes to interview.

Competencies/Indicators to be evaluated:

- Demonstrate effective verbal communication by:
 - Using proper grammar and vocabulary
 - Addressing people properly
- Complete a job application
- Complete an employment interview to include
 - Pleasant, sincere approach
 - Appropriate appearance
 - Proper posture
 - Complete and concise responses
 - Appropriate questions asked of potential employer

Event Situation:

You are a Marketing Education student interested in securing employment. **Neighborhood Food Stop** in your area is hiring. They are looking for an associate to process/package/stock and maintain floral products.

Neighborhood Food Stop is looking for part-time help in their floral department. The successful candidate will have exceptional interpersonal skills, be able to read and comprehend simple instructions and communicate well with customers, clients and other associates.

Neighborhood Food Stop's floral department has become an important feature of their business because it is the only florist within 20 miles.

You have already submitted your online application and are now preparing to interview with the store manager.

Job Interview Competition

Judges Instructions

Procedures:

- Please review the student instructions to better understand the event and your role.
- The student will have 10 minutes to prepare and 10 minutes to make a presentation.

Event Situation:

You are the store manager for **Neighborhood Food Stop**. You are looking for an associate in your floral department to process/package/stock and maintain floral products.

The successful candidate will have exceptional interpersonal skills, be able to read and comprehend simple instructions and communicate well with customers, clients and other associates.

Neighborhood Food Stop's floral department has become an important feature of your business because it is the only florist within 20 miles.

Please ask the following interview questions of each candidate:

1. Tell me a little about why you have applied to work here?
2. What do you think is more important customer service or store cleanliness?
3. How would you your teacher describe your work ethic?
4. Team work is key at Neighborhood Food Stop, why is team work important?
5. How would you handle a customer who is upset that their order is not correct?
6. What is the best trait you would bring to this position?
7. Do you have any questions?

Although work experience is important, please do not evaluate students on their employment, rather on their Marketing Education experiences and job acquisition abilities. Evaluate application on student ability to follow directions and completeness of the application.

Please be realistic and remember we are trying to create a positive, educational experience for our students. The event begins when the student approaches you.

Student Name: _____

ID: _____

Job Interview Evaluation

Please circle one number for each of the following competencies/indicators and place the number in the space provided to the right, then total.

	Excellent	Good	Fair	Poor	Total
1. Complete an application by:					
a. Following directions	5	4	3,2	1,0	
b. Answering all requested information (no blank spaces)	5	4	3,2	1,0	
c. Applying correct spelling	5	4	3,2	1,0	
2. Complete an interview					
a. Create a positive first impression to include:					
1. Pleasant, sincere approach	5	4	3,2	1,0	
2. Firm handshake	5	4	3,2	1,0	
3. Proper posture	5	4	3,2	1,0	
4. Good eye contact	5	4	3,2	1,0	
5. Appropriate appearance	5	4	3,2	1,0	
6. Proper grammar and vocabulary	5	4	3,2	1,0	
7. Asked appropriate questions of employer	5	4	3,2	1,0	
b. Answer the following questions with complete and concise responses:					
Question #1	5	4	3,2	1,0	
Question #2	5	4	3,2	1,0	
Question #3	5	4	3,2	1,0	
Question #4	5	4	3,2	1,0	
Question #5	5	4	3,2	1,0	
Question #6	5	4	3,2	1,0	
Question #7	5	4	3,2	1,0	
Overall Impression	15,14,13,12	11,10,9,8	7,6,5,4	3,2,1,0	
Please total your sheet here:					